UCPath Center Job Opportunities

UCPath

UCPath is a core part of the University's strategy to maintain its academic excellence while improving services for all faculty, staff, and student-employees.
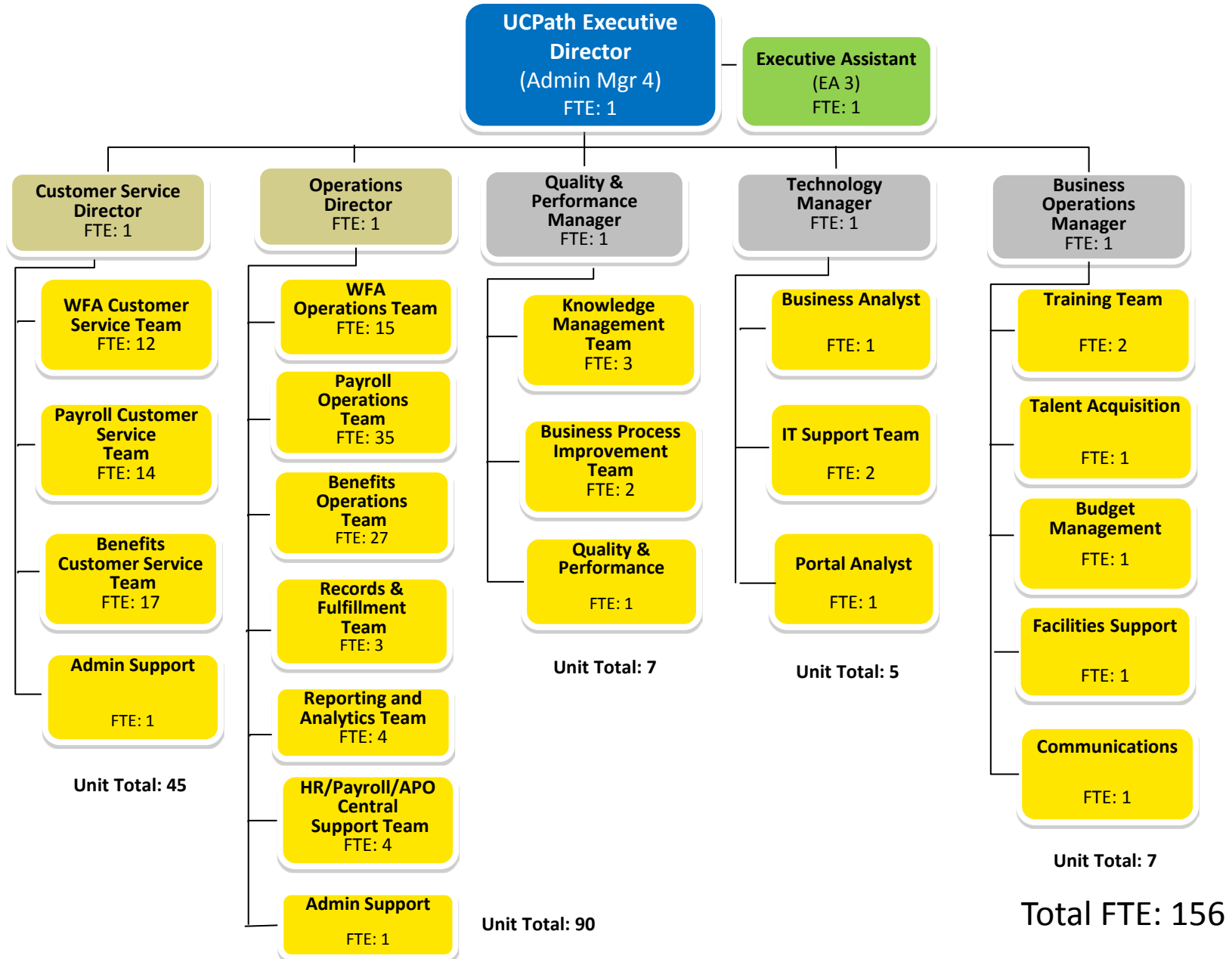
UCPath will replace PPS, which no longer meets the evolving operational needs of the University, and develop new technology, standardized systems and processes, and a systemwide shared services center called the UCPath Center.

UCPath recruiting is now open

Career opportunities in:

- Benefits
- Payroll
- Human Resources
- Fulfillment & Records
- Quality

- Business Operations
- HR Information Systems
- Customer Service

UCPath Center Organizational Structure

UCPath Executive Director
(Admin Mgr 4)
FTE: 1

Executive Assistant
(EA 3)
FTE: 1

Customer Service Director
FTE: 1

Operations Director
FTE: 1

Quality & Performance Manager
FTE: 1

Technology Manager
FTE: 1

Business Operations Manager
FTE: 1

Customer Service Director — Unit Total: 45

- **WFA Customer Service Team** — FTE: 12
- **Payroll Customer Service Team** — FTE: 14
- **Benefits Customer Service Team** — FTE: 17
- **Admin Support** — FTE: 1

Operations Director — Unit Total: 90

- **WFA Operations Team** — FTE: 15
- **Payroll Operations Team** — FTE: 35
- **Benefits Operations Team** — FTE: 27
- **Records & Fulfillment Team** — FTE: 3
- **Reporting and Analytics Team** — FTE: 4
- **HR/Payroll/APO Central Support Team** — FTE: 4
- **Admin Support** — FTE: 1

Quality & Performance Manager — Unit Total: 7

- **Knowledge Management Team** — FTE: 3
- **Business Process Improvement Team** — FTE: 2
- **Quality & Performance** — FTE: 1

Technology Manager — Unit Total: 5

- **Business Analyst** — FTE: 1
- **IT Support Team** — FTE: 2
- **Portal Analyst** — FTE: 1

Business Operations Manager — Unit Total: 7

- **Training Team** — FTE: 2
- **Talent Acquisition** — FTE: 1
- **Budget Management** — FTE: 1
- **Facilities Support** — FTE: 1
- **Communications** — FTE: 1

Total FTE: 156

UCPath Jobs

UCPath expects to hire 156 people by April 1, 2013.

UCPath projects to hire up to 500 people by the time the UCPath Center is fully operational in October, 2014.

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Priority for Current UC Employees

The University is committed to supporting the UC community by giving priority consideration to current UC employees applying to the UCPath Center.

Applications from current UC employees will be screened, qualified applicants will be interviewed, and job offers will be made prior to interviewing external applicants.

In the event that two candidates are equally qualified, priority will be given to current UC employees.

Open now for all UC Employees

UC employees do not need to wait for their campus or medical center location to transition to UCPath in order to apply for UCPath Center career opportunities.
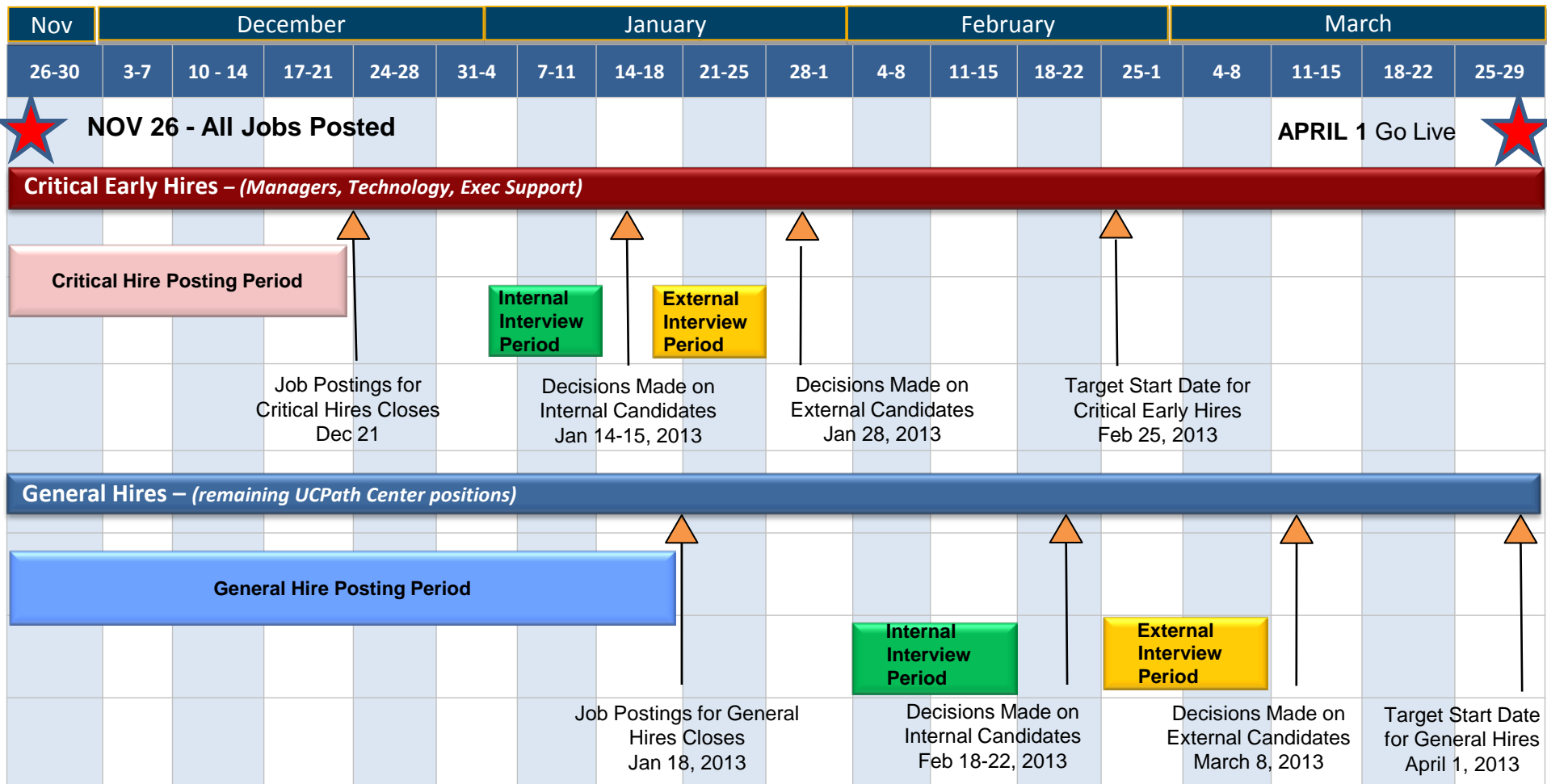
You can apply at this time.

UCPath Center, Riverside, California

Staffing Timeline

Nov	December					January				February				March			
26-30	3-7	10 - 14	17-21	24-28	31-4	7-11	14-18	21-25	28-1	4-8	11-15	18-22	25-1	4-8	11-15	18-22	25-29

NOV 26 - All Jobs Posted

APRIL 1 Go Live

Critical Early Hires – *(Managers, Technology, Exec Support)*

Critical Hire Posting Period

Internal Interview Period

External Interview Period

Job Postings for Critical Hires Closes Dec 21

Decisions Made on Internal Candidates Jan 14-15, 2013

Decisions Made on External Candidates Jan 28, 2013

Target Start Date for Critical Early Hires Feb 25, 2013

General Hires – *(remaining UCPath Center positions)*

General Hire Posting Period

Internal Interview Period

External Interview Period

Job Postings for General Hires Closes Jan 18, 2013

Decisions Made on Internal Candidates Feb 18-22, 2013

Decisions Made on External Candidates March 8, 2013

Target Start Date for General Hires April 1, 2013

UC employees will be given first consideration for UCPath Center jobs and will be interviewed prior to external applicants.
Must be an active employee on Nov 26, 2012 to be considered a "UC Employee" for priority consideration.

Key Dates

Recruiting opens: **November 26, 2012**

Recruiting closes for managerial, technical, and executive support positions: **December 21, 2012**

Recruiting closes for all other UCPath Center positions: **January 18, 2013**

Start date: **April 1, 2013 (targeted)**

UCPath Center opens for business: **July 1, 2013**

Hiring Process

Apply at: http://jobs.universityofcalifornia.edu

Pre-screen

Telephone interview

In-person interview

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Learn more and apply

Learn more
http://UCPath.universityofcalifornia.edu

Apply
http://jobs.universityofcalifornia.edu
click on Search UCPath Center jobs

Thank you

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