# Retirement Estimates Training for Department Human Resources Managers

Marie Johnson, Interim Benefits Manager July 23, 2009





# Use this tool to...

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View your own personal retirement estimates on At Your Service

Estimate future values of your UC retirement plan benefits

Receive estimates immediately



### At Your Service

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employees and retirees may be able to enroll in UC-sponsored



### Signing on at "At Your Service"

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# At Your Service Online

#### Sign In

#### Usage Tips:

- Best viewed with Microsoft Internet Explorer 7.0 in Windows and Safari on the Mac.
- Do not use your browser's Back button
- For confidentiality, always Log Off and close your browser when you have finished your online session.





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### Signing on at "At Your Service"

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#### Sign In

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Username:	Jane
Password:	•••••
	Sign In
New User or	Don't Have a Username?



# Your personal page on At Your Service

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Please click on "Help" for assumptions, definitions, questions and answers regarding your retirement estimates.

At Your Service			r Service   Main Menu   Log Off		
About Jane	Stay Connected	Health & Welfare	Income & Taxes	Retirement	
	nes   Balances				
Main Menu	Retir Jane I Go to th notice a	ement Estimates Doe Tuesday, Tuesday, Tuesday, Tuesday, Tuesday, Tuesday, Tuesday, Tuesday, Tuesday,	July , 2009, 2:29 Pf ent terms and to see h contact your <u>local bene</u> <b>tes</b>	M PDT ow your estimate efits office	» Print-friendly » Help
	lf eligib income working benefit	le, upon separation fron or the one-time lump s ) for UC until the ages li amounts.	n UC employment, you um cashout. The estim sted. These estimates	may choose eith iates below assu are not a guaran	er monthly retirement ime that you continue tee of eligibility or



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Universi	ty of California				
About Jane Stay C	onnected Health & Welfare Income & T	axes Retire	ment		
Retirement Estimates   E	alances				
Main Menu	Detirement Estimates		» Print	friendly » Help	
	Retirement Estimates         Jane Doe       Tuesday, July       , 2009, 2:47 PM PDT				
	Go to the <u>Help page</u> for retirement terms and to see how your estimates were derived. If you notice any data discrepancies, contact your <u>local benefits office</u>				
You can select the age	My UCRP benefit estimates If eligible, upon separation from UC employm income or the one-time lump sum cashout. The working for UC until the ages listed. These est benefit amounts.	ent, you may choo ne estimates belo timates are not a	se either mon w assume tha guarantee of e	thly retirement t you continue ligibility or	
on your birthdate (in	Sector Ages >>	Age 59	Age 60	Age 61	
whole years)	Basic Retirement Income Option Lifetime monthly amount Temporary Social Security Supplement*	\$4,663 \$111	\$5,079 \$121	\$5,218 \$124	
	Lump Sum Cashout (LSC) Option	\$732,743	\$783,181	\$788 909	



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About Jane	Stay Connected	Health & Welfare	Income & Taxes	Retirement		
Retirement Estimat	es   Balances					
	* With n	nonthly retirement income, y	ou also receive a Social Se ecurity Offset as shown belo	curity Supplement (pa	ayable until age 65)	
Main Menu	Click o	n the 'More Ages' link to	see Basic Retirement Ir	come and Lump S	um Cashout	
	estima	estimates for other ages.				
	Inform	mation used to calc	ulate your UCRP e	stimates		
	Date	of birth		January	XX,	
	Memb	ership classification		with Soc	ial Security	
	HAPC	- highest average plan	compensation	\$5,706		
	Curre	nt years of UCRP service	e credit	24.8732		
	Esti	mated UCRP service cr	edit as of age 59	35.45		
	Esti	mated UCRP service cr	edit as of age 60	36.45		
	Esti	mated UCRP service cr	edit as of age 61	37.45		
	The fol	lowing offsets were su	btracted as part of you	r benefit calculatio	ins:	
	Retire	ment age		59 60	61	
					6404	



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About Jan	Stay Connecte	ed Health & Welfa	re Income & Tax	ces Retire	ement	
	Estimates   Balances	1				
Main Menu	Pr	<ul> <li>ojections:</li> <li>assume that you leave</li> <li>assume earnings of for CAP allocations n</li> </ul>	ve the money in the ac 8.5% for CAP allocation nade in 2002 and 200	ances count until the ons made from 3	ages listed 1992 to 1994	and 7.5%
	A	ccount	Balance as of Jun 2009	Projected to age 59	Projected to age 60	Projected to age 61
;		apital Accumulation rovision (CAP) CRP After-Tax* CRP Pretax*	\$24,255 \$0 \$4,626	\$55,452 n/a n/a	\$60,001 n/a n/a	\$64,925 n/a n/a
	UC • Fi tax Th	CRP and CAP plan detai uture benefits are based on and pretax balances. See y e information shown here is	Is can be viewed on the your age, years of service your retirement benefit est based on available data	ne <u>UCRP and (</u> , and your averag timates above. and is not a guar	CAP Balance S ge salary, <u>not</u> on antee of eligibili	i <u>tatement</u> page. your UCRP after- ity or benefit



### To estimate your monthly retirement income

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- Retirement estimates are based on your birthdate.
- > To estimate your retirement income if you are retiring between birthdays...
  - Example: What if I want to retire July 1<sup>st</sup> and my birthdate is January 26<sup>th</sup> and I turned 59 my last birthday (this is an estimate round your birthday to the nearest month):
    - » Take the estimate amounts at age 59 and age 60 and calculate the difference (slide 8)
      - \$5,079 \$4,663 = \$416
    - » Divide the difference by 12 months to determine how much your retirement income will increase each month between age 59 and age 60
      - \$416 / 12 months = \$34.67
    - » Multiply the monthly amount by the number of months between your birthdate and your retirement date
      - \$34.67 x 5 months (February June) = \$173.35
    - » Add that amount to your monthly retirement income at age 59 to determine a partial year change in your retirement benefit
      - \$173.35 + \$4,663 = \$4,836.35
  - So, your retirement estimate for a July 1<sup>st</sup> retirement would be \$4,836.35



# To Create your Password for those who have never logged in...

- Go to the home page: (atyourservice.ucop.edu)
- Choose the "Sign in to My Accounts" button and select "New User".
- Enter your Social Security number, with no dashes, and your temporary password. Your Temporary Password is your birthdate in the format mmddyyyy, no dashes or slashes.
  - Example: June 17, 1967 will be 06171967
- Select "Sign In."
- Follow the instructions to create your permanent password. It must contain 6 to 12 alpha-numeric characters. Then agree to the Password Authorization.



To Create your Password for those who have never logged in...(cont.)

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- Follow the instructions to create a Username.
- You also will be prompted to create a security word that a Office of the President Customer Service Representative can use to help identify you when you call for information.
- After you create a personal email address, answer any 6 of the 12 Challenge Questions.
  - Providing answers to the challenge questions will allow you to access your personal information if you forget your password.



- You can reset your password online
- A temporary password is sent immediately to your UC email address
- You will have no delay in looking at your retirement estimates or other personal information
- Employee must have a valid UC address



### Forgot your Username or Password

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# Forgot your username...

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At Your Service University of California	2
Security enhancements to At Your Service Online now require that you sign in with your Username instead of your Social Security number. You may change your Username at any time by selecting Security Preferences from the At Your Service Online Main Menu. To view your current Username or to create a Username if you do not have one, please click Continue.	
Privacy Policy and Terms of Use   Contact Us All Content Copyright © 2009 UC Regents.	



# Forgot your Username...

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At Your Service University of California	×
Sign In - Identify Yourself	1
For a limited time, you will be able to sign in with your Social Security number. Please enter your Social Security number and password below.	
Social Security number: Password:	
Sign In Cancel	
Forgot your Password?	
Privacy Policy and Terms of Use   Contact Us All Content Copyright © 2009 UC Regents.	



# Forgot your Password...

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University of California	At Your Service	1
Forgot Password - Identify Yourself         Please enter your Username or Social Security number.         If you have an email address on file, you may request that a temporary password be sent to you, or you may gain access by answering the Challenge Questions.         Your Username or Social Security number.         Your Username or Social Security number.         Social Security number:         Submit         Submit         Cancel		
Privacy Policy and Terms of Use   Contact Us All Content Copyright @ 2009 UC Regents.		

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### Problems with logging in to At Your Service

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### > What if I can't reset my password online?

- » Contact HR Benefits as follows and ask for a password reset (based on the first letter of your last name)
  - A G Ruby Thomas 643-5835
  - H O Nelson Hall 643-7546
  - P Z Sheila Taliaferro 643-7986
- » Leave name, social security number and phone # or email address
- » Password reset requests will be processed and set to the default (your birthday: mmddyyyy) by end of the following business day
- > What if I'm still having problems?
  - Contact HR Benefits, as listed above, and someone will help you get set up.